

The Bedford Free Public Library Gallery Exhibit Guidelines

Art exhibits in the Library may consist of individual or group shows based on medium, theme or style of an artist's work. There are regular juried shows for people who live or work in the Bedford area. Occasionally, the Arts Steering Committee will put out an Open Call for artists. Check the website for information.

www.bedfordlibrarygallery.net

All 2- and 3-dimensional art and craft is eligible for exhibit. Each show runs for two months. Shows are scheduled 12 to 18 months in advance.

Applications are reviewed by the Committee every other month. Notification is by email within thirty days of committee review. There is no application fee.

A Committee member will act as liaison to the artist, and will help determine which and how many pieces to exhibit. Work must be ready for hanging; hanging is done by the Committee. Work may be for sale, but neither Committee members nor Library staff participate in the sale. Prices cannot be posted on the walls but may be listed in the guest book. The artist can leave contact information for potential customers. The Library takes no percentage of sales.

The Library does not provide funds for publicity, but does publicize exhibits in the local newspaper and on its website.

All work submitted must be original and not previously shown at the Bedford Free Public Library.

Bedford Free Public Library Gallery Application to Exhibit

Thank you for your interest in exhibiting at the Bedford Free Public Library. Please take a tour of the Library to familiarize yourself with configuration and size limitations. Art work may be displayed on the first floor along the outside wall, in the second-floor atrium, and along the corridor on the second floor across from the non-fiction shelves.

Return this form and attachments to:

The Arts Steering Committee, c/o Bedford Free Public Library
7 Mudge Way
Bedford, MA, 01730

Name: _____

Address: _____

Phone: _____

Email: _____

Website
(optional): _____

Please enclose:

1. Artist Statement - a paragraph to a page about yourself and your work;
- 2. Five to ten images, either photographs or images on CD in j.peg format (4 " minimum) that are representative of the work you want to exhibit, or your web address. Each image should be numbered, and should be accompanied by a description of the medium and dimensions of the piece.
ex.: Smith1, pastel, 30" x 26".
Smith2, terra cotta, 24" x 8".
- 3. A self-addressed stamped envelope if you want materials returned.

Disclaimer: The Library (inclusive of staff, volunteers, and patrons) is not responsible for artwork exhibited in any show. The Library is not liable for lost, stolen or damaged work. The Artist will be solely responsible for timely delivery and pick up of all work relating to any given exhibit.

I, _____,
acknowledge that I have read and understand the above disclaimer.

date: _____

Arts Steering Committee:

Madeleine Altmann, Jean Hammond, Susan Keroes, Astrid Reischweitz, Carol Rissman, and Richard Callaghan, Library Director.